



West Side Health Care District

119 Adkisson Way Taft, CA 93268 (661) 765 - 7234

Board Meeting Agenda

Thursday, December 21, 2023 at 5:00 pm

1. **Call to Order/Pledge of Allegiance**

2. **Public Input**

This is the time for public comment. Members of the public may be heard on any item on the agenda. A person addressing the Board will be limited to five minutes unless the Chairperson grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board. When the item is called, please raise your hand or stand if you desire to address the Board.

Members of the public may also, at this time only, address the Board on any non-agenda items, your comments will be limited to five minutes. You should raise your hand or stand at this time. Although Board Members may ask questions for clarification, the Board will not debate issues with the speaker. Non-emergency items may be rescheduled for a discussion at a later date. Please note, the Board may take action on non-agenda items only in emergency circumstances.

After the comments, the public is allowed to remain and listen or may leave at any time.

AMERICANS WITH DISABILITIES ACT (Government Code Section 54943.2) The West Side Health Care District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the West Side Health Care District may request assistance at 119 Adkisson Way Taft, California, or by calling (661) 765-7234. Reasonable effort will be made to accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

3. **Approval of Minutes**

Board Meeting Minutes – Thursday, November 16, 2023

Facilities Committee Minutes – Tuesday, November 28, 2023

Personnel Committee Meeting – Tuesday, December 5, 2023

4. **Financial Review**

- A. District CPA, Kelly Hohenbrink, will join the meeting via telephone.
Review and Discussion- Receive the Unaudited October and November 2023 Financial Reports.

5. **Discussion/Approval - Cost of Living Raise of 2% for all staff.**

6. **Review/Approval District 2022/2023 Annual Contribution to the 403(B) Retirement Fund**

The Personnel Committee recommends to the Board for approval, the District contribute a 2% employer match to the 403(B) retirement accounts of qualified, participating staff members. The total amount of the contribution is approximately \$47,560.64.

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7. **Annual Review and Approval of Policy and Procedures**

- A. West Side Family Health Care- Miscellaneous Policies

8. **Review/Approve 2024 Board Meeting Dates**

9. **Administrative Staff Reports**

- A. November 2023, General Information- Attached for informational purposes only.
- B. SB 525 – 2024 California Mandatory Minimum Wage for Health Care Workers
- C. Presentation: Compliance Manager, Carrie Coleman, Overview of the Quality Assurance Performance Improvement Program (QAPI)
- D. Update of Taft Community Correctional Facility, Nurse Manager, Stephanie Lacy, RN

10. **Committee Updates**

- A. **Finance Committee**
Eric Cooper or Ginny Miller
- B. **Facilities Committee**
Eric Cooper or Darren Walrath
- C. **Community Outreach**
Jan Ashley or Darren Walrath
- D. **Personnel Committee**
Adele Ward or Jan Ashley
- E. **Additional Board Member Input**

This Portion of the meeting is reserved for Board Members to present information, announcements, or other items that have come to their attention. A Board member may request that an item is placed on the agenda for consideration at a future meeting or refer an item to the Executive Director for a formal report. The Board will take no formal action at this time.

11. **Items for Future Agendas**

12. **Adjournment**

The next Regular Board Meeting is set for Thursday, January 25, 2024, at 5:00pm